

McLeod County Child Care:
Guidelines for Books, Videos or No Certificate Courses

Family Child Care Providers are required to obtain 16 hours of training (both required content areas and “elective” topics) per year on topics related to child care/child development/health and safety/etc. McLeod County Social Services has developed the following guidelines for providers in regard to the use of books, videos or attendance at a no certificate training/class/presentation to meet the rule requirements for training.

- ◆ Training credit is given only when providers use the McLeod County Child Care: Training Documentation for Books, Videos and No Certificate Courses form.
- ◆ Hours received for videos are equal to the length of the video.
- ◆ One hour of training can be obtained by reading a book that is 50 to 100 pages in length. One and a half hours of training would be obtained by reading a book that is 100 to 150 pages in length. Two hours of training would be obtained by reading a book that is over 150 pages in length. No more than a maximum of two hours can be obtained from reading a book annually.
- ◆ Providers can receive no more than half of the “elective” training hours through books, videos or no certificate courses.
*Example: If a provider completes the annual required training content hours (CPR/First Aid, Supervising for Safety, SUID/AHT, Child Growth and Dev./Behavior Guidance, etc.) and those hours total 10 hours, then a provider would need an additional 6 hours of “elective” training hours. Out of those 6 hours, only 3 hours of training can be done by utilizing books, videos or no certificate courses, if the provider would choose to.

McLeod County Child Care:
Training Documentation for Books, Videos or No Certificate
Courses

Name of Provider: _____ Date: _____

Please circle the resource used for training: Book Video Course

Name of book/video/course: _____

Length of book/video/course: _____

Author of book/video or course presenter: _____

General summary of book/video/course: _____

[illegible]

Please indicate what information you believe will be most useful to you as a
provider: _____

Where did you obtain this resource (check appropriate source).

_____ Library	_____ Child Care Aware/Parent Aware
_____ Book Store	_____ Video Rental Store
_____ Social Service Agency	_____ Friend/Family Member
_____ Other (please specify): _____	

Signature of Provider

Date